JOSH MANDEL
STATE TREASURER OF OHIO

Trust Department – Collateral Section

Agency Securities Held in Trust **Request for Release** Form

E-mail completed form to: agency.collateral@tos.ohio.gov or Fax to: (614) 466-9948

The Treasurer of State of Ohio requires a designated individual from the agency on site at the Trust Department to pick up the securities being released. This designated individual must be pre-appointed by the agency with an original signature on file.

Agency: _____ Division: _____

Contact: _____ Telephone: _____

Agency Designee Signature: _____

Note to Agency: If a pledge increase or decrease of collateral is required, please use the Pledge Form to indicate the existing record to update.

Securities to be Released

For TOS Use Record #	Pledgor	Certificate Number or CUSIP	Issuer/Bank	Pledge Amount

Treasurer of State of Ohio
30 E. Broad Street, 9th Floor
Columbus, Ohio 43215-3461

Treasurer's Office Contacts
Karen Evans (614) 644-1291
Blake Bishop (614) 644-1285

Treasurer of State of Ohio

Trust Department – Collateral Section

Instructions for completing the Securities Held in Trust **Request for Release** Form

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Treasurer's office personnel will contact the agency designee to arrange a date and time to schedule the appointment.

Agency	The name of the agency for which the security is in trust.
Division	The agency division for which the security is in trust.
Contact	The person from the agency requesting the release.
Telephone	The phone number for the contact who is sending the request.
Agency Designee Signature	The individual who is pre-appointed by the agency with an original signature on file with the Treasurer of State of Ohio.

Securities to be Released section

For TOS Use Record #	Please leave this column blank.
Pledgor	The Pledgor of the security.
Certificate Number or CUSIP	The security identifier.
Issuer/Bank	The entity where the security is held.
Pledge Amount	The amount held by the state to be released.