

# OASBO Student Activities/Booster Groups Seminar 2023-2024

## Course Description Quick Guide

Course Name	Course Description
<p><b>Student Activity Funds &amp; Fee Types</b></p> <p>Jennifer Sudhoff, Treasurer/CFO, Benjamin Logan Local SD, Jennifer Bruns, Treasurer/CFO, St Henry Consolidated Local SD</p>	<p>A good student activities program is a necessary facet of the total educational program of each school district in the State of Ohio. A well-planned program will ultimately enrich the curriculum, provide new learning experiences, promote interest in classroom work, and improve morals and discipline. In view of the large amounts of monies received from and expended for student activities, a demand was developed for efficient, thorough, and safe management of these funds. This course will provide participants guidance in coding their funds accurately. The raising and expending of activity money by student bodies should have but one purpose; to promote the general welfare, education, and morale of all students; and to help finance the normal legitimate co-curricular activities of the student body organization.</p>
<p><b>Student Activity Process &amp; Procedures including Documentation, Crowdfunding</b></p> <p>Jennifer Vanover, Executive Director, Data and Processes, Columbus City Schools, Kristin Gregg, Director, Budget &amp; Finance, Columbus City Schools, Meghan Rohde, Treasurer/CFO, Bay Village City SD, Matt Spellman, Athletic / Activities Director, Bay Village City SD</p>	<p>The role of the School Business Official (SBO) in the process of handling cash and cash equivalents (e.g. inventory, tickets, etc.) is critical to establishing the public's confidence that its resources are being safeguarded to the maximum extent practicable against fraud and theft. Within the school setting, the Student Activity realm still readily utilizes cash and cash equivalents on a daily basis. Additionally, these Student Activities are generally 'high-profile' events in many schools and communities, and if not managed effectively can serve to undermine the public's confidence that its resources are being well-managed.</p> <p>This course provides the legal and procedural requirements for handling funds in the school setting, with added emphasis on the Student Activity funds. Moreover, this course provides the SBO with practical guidance on working with Boards of Education in creating viable policies and procedures to safeguard public funds. The course also provides practical guidance on establishing cash handling controls and procedures, and instructs the SBO on working with other employees to insure safe cash management.</p>
<p><b>Booster Group (Best Practices, District Responsibility, District Liability)</b></p> <p>Matt Stout, Partner, Public Finance, Bricker Graydon LLP, Beth Collier, Treasurer/CFO, Grandview Heights City SD</p>	<p>The course will provide participants a background on school booster and support organizations and how to manage them effectively to the benefit of both the organization and the school district. Understanding how to manage school booster and support organizations protects both the organization and the school district from potential liability. It also allows school districts to maximize the support from such groups to benefit the individual school district. It is essential that school business officials understand how to effectively manage these organizations while protecting their school district.</p>
<p><b>Managing Risk Relating to Student Activities/Boosters</b></p> <p>Adam Balls, Vice President, World Risk Management, Nancy Them, Risk Control Manager, Schools of Ohio Risk Sharing Authority (SORSA)</p>	<p>The course will provide an understanding of the risks associated with booster groups and provide tools on how to best manage them. Understanding that booster groups are very important for every school. Understanding the risks of booster groups and how to manage those risks.</p>